

**COMMUNITY FREE LIBRARY  
MINUTES  
APRIL 9,2008**

**Attendance:** Ann Hazen, Mary Harrington, Wilson Soto, Sandy Shaw, Gretchen Beaver, Debbie Renner, Nancy Walker, Barb Kerns, Ann Dellaquila. David Gaylord is absent.

**Call to order:** President Ann Hazen called the meeting to order at 7 p.m.

**Secretary's report:** Barb moves to accept February and March minutes as written, Nancy seconds. So moved.

Ann H. instructs Ann D. to send a letter to David Gaylord stating that when a trustee misses three unexcused meetings, it is considered a resignation.

**Treasurer's report:** Nancy moves to accept the report for filing, Mary seconds. So moved. Gretchen reports that we will receive \$700 from the Joseph Hunt Fund.

**Director's report:**

Several trustees attended a session on Accessing Your Library with Sandy. All found it to be very informational and helpful.

Sandy notifies the trustees that the McDaniels family is willing to give 40% of their fundraising proceeds in a two week period to the library.

Sandy also reports that boxes of books are becoming problematic as far as storage. There are approximately 25 boxes of books. Trustees decide to have a book sale on June 7 when there are other activities slated in the village. Books will be sold by the bag.

**Correspondence:** The town of Murray has sent notice that they will be having a bicentennial celebration. There will be a parade on Sat., August 2, 2008 at 5 p.m. The library is invited to participate.

**Old Business:**

- A.** 4 year plan was presented and revisions noted. Nancy moves to accept, Barb seconds. So moved.
- B.** Bylaws and Policies were presented and revisions noted. Mary moves to accept, Debbie seconds. So moved.
- C.** Public Relations presented the budget flyer and the letter that will appear in the Suburban News and Tri County Advertiser. The budget flyer will be distributed to the patrons in the library. Debbie moves to accept, Nancy seconds. So moved. Sandy will contact Debbie Day of Suburban News about submitting the letter.
- D.** Ethics statement—this was approved by all trustees. Barb moves to accept, Mary seconds. So moved. Sandy will send NIOGA a letter stating that the trustees accepted the ethics statement and inquire as to whether each trustee should sign the statement as suggested by Wilson.

- E. Ad hoc committee—Sandy reports that she has tried to contact the mason several times with no luck. She has since learned that he is out of the area at the present time. Mr. Fenity provided several other masons' names. Fred will contact one of them regarding the repointing that needs done. The approximate cost for this is \$6000. The grant is for \$9600, the library pays \$4800 and the state pays \$4800.

Barb requests input from the trustees on the construction plans. Trustees feel that the best plan is plan #4 that has the level floor. Barb suggests a second door between the library and the addition for convenience. It is noted that the architect does allow for a second door. She also suggests a sink in the multi-purpose room for convenience when a project is being done. Barb would like to see a child size archway into the addition. Several trustees feel that painting the opening in a certain way can accomplish this but do not feel that a child size archway is a good idea.

Ad hoc needs to set a date for their next meeting.

- F. Spring cleaning Day will be May 3. at 8 a.m. Trustees can arrive any time that morning. It was suggested that at a later date the library might want to rent a dumpster. Sandy reports that there are several shelves that could be sold at the time of the book sale. Trustees agree.

**New Business:**

The secretary will submit letters to the Holley Central School and Kendall School regarding the Betty Tone Award.

Sandy reports that Harold Phillips will clean the roof drains.

**Adjournment:** Nancy moves to adjourn at 8:15 p.m. for the trustees to conduct a self-evaluation. Barb seconds. So moved.

Respectfully submitted,

Ann Dellaquila  
Secretary