

**Community Free Library
Minutes
January 14, 2009**

Attendance: Anne Hazen, Sandy Shaw, Mary Harrington, Nancy Walker, Jamie Jedamski, Gretchen Beaver, Wilson Soto, Debbie Renner, Ann Dellaquila. Barb Kerns is absent. Fred Harrington is here to address the trustees.

Call to order: President Anne Hazen called the meeting to order @ 7:04 p.m.

Secretary's report: Mary moves to approve the minutes as written, second by Nancy. So moved.

Treasurer's report: Wilson moves to accept the transactions, Mary seconds. So moved. Gretchen reports that \$96,670 has been spent in 2008 from Capital Funds. These funds were spent on the back door, painting, and the addition. She also reports that Oppenheimer Funds have decreased by \$30,000. She informs the trustees that she will have the year end reports done by next month's meeting. Nancy moves to accept the report for filing, Wilson seconds. So moved.

Director's report: Sandy states that she did not attend the SAC meeting due to illness. She also reports that Justin installed one of the new computers today.

Old Business:

Construction update: There has been a change of plans as to when the grand opening of the new addition will be due to a few situations. It has been postponed for now. Originally the library was to be closed this coming week due to installing of the new computer system at NIOGA. There was to be staff training on this on Friday. Because of the change the library will have to close for a couple days once addition is ready.

Fred reports that there is some negotiation going on regarding the carpet in the addition.

He also reports that the electrical system is code compliant but he is discussing with them as to whether the 15 amp circuit could be upgraded to 20 amp circuit.

The last bidder on the fire alarm system came today. The next step in the process would be to take the final plan for this to the code enforcement person.

Payment for construction: Jamie moves to pay Tower Construction \$33600, Mary seconds. So moved.

Grand Opening: postponed due to several situations and acquiring the certificate of occupancy.

Road Signs: Wilson reports that the DOT cannot put the signs up. Wilson will make a follow up phone call on this.

Correspondence: The trustees received a thank you note from Ann Dellaquila for a Holiday gift certificate to Jonathan's Bakery.

New Business: Ann H. reports that she has contacted Tony Barry regarding the donor board. He said he would meet with the committee and be glad to do it.

Ann distributed the following:

- 1) list of trustees
- 2) 2009 calendar
- 3) 2009 Committee assignments.

Planning Committee needs to set a date tonight.

Annual report: Sandy will do report as soon as she receives the forms.

Sandy asks if it would be possible to give a bonus to snow removal people. Trustees decide to wait to the end of the season.

Audit: We need to find someone to do this. Gretchen will contact Mrs. Kruger to ascertain possible names. Some suggestions: Nancy Dill and someone that Jamie knows.

Theme baskets: ticket price will be 50 cents/ticket and 15 for \$5.00. The drawing will be at the grand opening.

Adjournment: Nancy moves to adjourn at 8:22 p.m., Wilson seconds. So moved.

Respectfully submitted,

Ann Dellaquila
Secretary