

**COMMUNITY FREE LIBRARY
MINUTES
March 12, 2008**

Attendance: Barb Kerns, Ann Hazen, Nancy Walker, Gretchen Beaver, Sandy Shaw, Ann Dellaquila. Mary Harrington, Wilson Soto, Debbie Renner are excused. David Gaylord is absent.

Call to order: President Ann Hazen called the meeting to order at 7:02 p.m. She also introduced Larry Fenity, the architect for the library addition. He distributed four floor plans for the addition. Each trustee received a copy to peruse and also to have their questions answered. The trustees were asked to make all suggestions by **April 9, 2008**. The timeline is as follows: May 14—final plan to the Board, May 15-30—final plans drawn up by architect, in June Mr. Fenity will contact the construction firm. Sandy needs to know the final expense of the project by June 15, 2008.

Secretary's report: The trustees reviewed the minutes.

Treasurer's report: Gretchen informs the Board the first quarter payment from the Marsh Estate arrived and is approximately \$1000 more. Gretchen also thanks the trustees for the new HP computer that she bought. The trustees reviewed the report. Ann H. says she may be interested in purchasing Gretchen's old computer. She would be willing to pay fair market price. Board agrees that Ann may purchase if she chooses to do so.

Director's report:

1. Sandy reports that we have received a New York State grant. This will be used to repaint the building.
2. Sandy says there is a cell phone usage problem occurring at the library. Some teens do not use proper etiquette and language when using their phones. She requests that she have permission to put up signs stating that cell phones are not to be used in the library. The Board agrees to this.

Correspondence: The workshop on Effective Library Governance must be rescheduled. Sandy will email trustees as to the new date.

Old Business:

- A. Planning committee—4 year plan will be tabled until next month.
- B. Bylaws and Policies—these were distributed and changes were read to the trustees. These will be voted on at the April meeting.
- C. Ad hoc—this was covered in Mr. Fenity's presentation.
- D. Ethics statement—this will be voted on at the April meeting. It was suggested that it be put in the Board handbook.
- E. Budget flyer—this was tabled until the April meeting.

New Business: Spring cleaning—the trustees were asked to consider a date in April or May that we could gather and do some housekeeping in the addition. Sandy will email all trustees as to the date. Suggested dates were April 26 and May 3.

Ann H. informs the trustees that Vic Miller died. Ann D. will send Ruby a sympathy card from the Board. Board agrees to purchase a book as a memorial at a price around \$25-\$30. Barb suggest that since Vic's store will be the children's area that it might be appropriate to purchase some children's books that reflect his interests.

Adjournment: Nancy moves to adjourn at 8:20 p.m., Barb seconds.

Respectfully submitted:

Ann Dellaquila
Secretary