

**COMMUNITY FREE LIBRARY  
MINUTES  
May 20, 2009**

**Attendance:** Ann Hazen, Wilson Soto, Barb Kerns, Gretchen Beaver, Debbie Renner, Jamie Jedamski, Nancy Walker, Ann Dellaquila. Mary Harrington and Sandy Shaw are excused.

**Call to order:** President Ann Hazen called the meeting to order at 7:05 p.m.

**Secretary's report:** Barb moves to accept the minutes as written, Wilson seconds. So moved. Ann H. states that the basket for the NIOGA annual dinner was sent and they were very pleased with it.

**Treasurer's report:**

**Transactions:** Barb moves to approve as paid, Nancy seconds. So moved.

**Report:** Gretchen informs the trustees that the repointing bill for \$693 has been paid. Some of the construction grant money was used to do the repointing. We received money from the Joseph Hunt fund. We also received \$600 from the Holley Teachers' Association for the children's room. Debbie moves to accept the report for filing. Jamie informs the trustees that we are paying Verizon for a second phone line which we no longer need. He will disconnect and then Verizon will be notified. Gretchen states that we were charged a recycling fee for both buildings. Gretchen and Sandy will look into this.

**Director's report:**

There were no children for story hour today and just a few last week. Trustees feel we need to have a quality program to offer and that more publicity needs to be done.

**Correspondence:**

Annual meeting will be attended by Nancy, Ann H., and Debbie. Nancy emailed the reservation form and Gretchen will send a check.

**Old Business:**

- A. Construction summary figures were presented to trustees.
- B. Trustee workshop—Wilson attended and found it to be very informational.

**New Business:**

- A. Book Sale is Saturday, June 6. It will be held on the brick patio in the rear, weather permitting. If it rains, it will be held in the board room. Set up is 8 a.m. Trustees signed up to work. It will be a bag sale---\$2/bag.

**Policy changes:**

Nancy presented changes. Debbie moves to accept, Barb seconds. So moved.

**Ad hoc committee:**

Discussion on the job description for the library clerks and the appraisal form for same. Trustees feel they would like input from the staff regarding these; therefore, this was tabled until input is received.

Discussion on “Mother Goose” job description and appraisal form tabled until next meeting.

**Adjournment:** Nancy moves to adjourn at 8:45 p.m., Debbie seconds. So moved.